St. Mary's School (ICSE)

Mobile App and Student Dashboard User Guide

INTELLINECTS VENTURES

www.intellinects.com

For any assistance- faq.isirs.org/public or http://goo.gl/QksUQr

Contents

Download the school mobile app 3
Update the school mobile app 3
School App URL 3
View information on school activities 4
To view the upcoming events, follow the below steps: 4
To view information of the past activities conducted in the school, follow the below steps: 5
Login to see student specific information 6
Login on the Android Phone 6
Login on the School Dashboard 8
Feature descriptions 11
Features on the Android App 11
1.1.1 Messages 11
1.1.2 Homework 12
1.1.3 Circular 13
1.1.4 Exam Time Table 15
1.1.5 Class Time Table 16
1.1.6 Attendance 17
1.1.7 Evaluation 18
1.1.8 Learning 18
1.1.9 Feedback 18
1.1.10 Profile 18
1.1.11 FAQ 18
1.1.12 Settings 18
1.1.13 Quiz 18
Features on the school dashboard 18
1.1.14 Messages 18
1.1.15 Homework 19
1.1.16 Circulars 19
1.1.17 Exam Timetable 20
1.1.18 Class Timetable 20
1.1.19 Attendance 21
1.1.20 Evaluation 21

This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

1.1.21 Profile 22
1.1.22 FAQ 22
1.1.23 Quiz 22

This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

Download the school mobile app

In order to download the school mobile app make sure you have the following:

1. Android Phone (4.0 or higher)
2. Steady Internet connection
3. Sufficient memory on phone

If you have not downloaded the app before please follow the below steps

1. Click on the Play Store App on your Android Phone
2. Search for "St. Mary's School (ICSE)"
3. Identify the app with the school logo and click on it
4. Click on Install
5. Once the app is installed, click on Open to open the app

Update the school mobile app

In order to download the school mobile app make sure you have the following:

1. Android Phone (4.0 or higher)
2. Steady Internet connection
3. Sufficient memory on phone

If you have downloaded the app before and just need to update it please follow the below steps

1. Click on the Play Store App on your Android Phone
2. Search for "St. Mary's School (ICSE)"
3. Identify the app with the school logo and click on it
4. Click on Update
5. Once the app is installed, click on Open to open the app

Please note – The app is currently ONLY available on the Google play store (for ANDROID users). iOS users can view their child's information on the Dashboard (link given on the school website)

School App URL

To download/update the app on your mobile phone you can also type https://goo.gl/MsoIVf on your mobile browser. Follow the above steps 4 and 5 to download/update.

This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

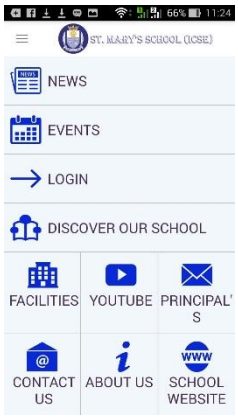
View information on school activities

Follow the below steps to view the information on school activities.

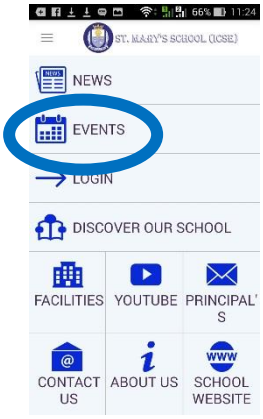
To view the upcoming events, follow the below steps:

1. Open the app to view the main page.

Page will look like this –



2. Click on Events



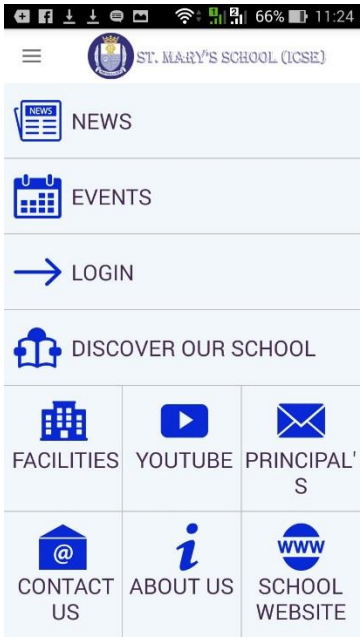
3. View the Activities planned

This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

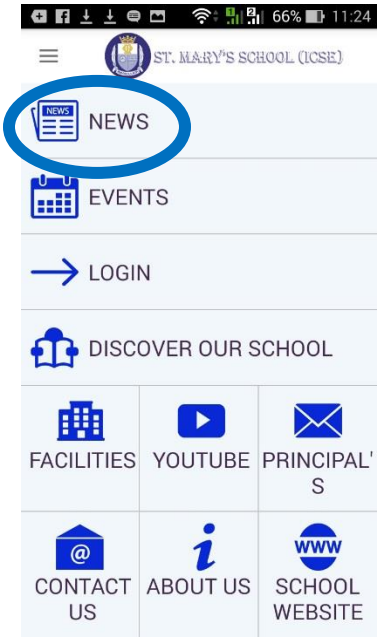
To view information of the past activities conducted in the school, follow the below steps:

1. Open the app to view the main page.

Page will look like this –



2. Click on News



3. Click on the News you want to view

This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

Login to see student specific information

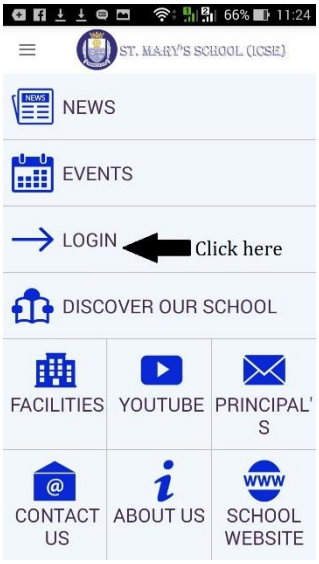
Please note the following before proceeding -

1. YOU WILL NOT BE ABLE TO LOGIN until you have provided your contact information to the school. Provide the details to the class teacher. Updates will only be done once a week and you will be notified by SMS when that happens.
2. Please do not try to LOGIN until you have received the SMS with the User ID, Telephone number and Password.
3. All passwords are case-sensitive so enter the password e.g. **RFTGFM** and not rftgfm
4. The app is currently ONLY available on the Google play store (for ANDROID users). iOS users can view their child's information on the Dashboard (link given on the school website)
5. You can check a list of FAQs on Intellischools Help Website
6. Please do not call the school office for details regarding the mobile app or related issues.

Login on the Android Phone

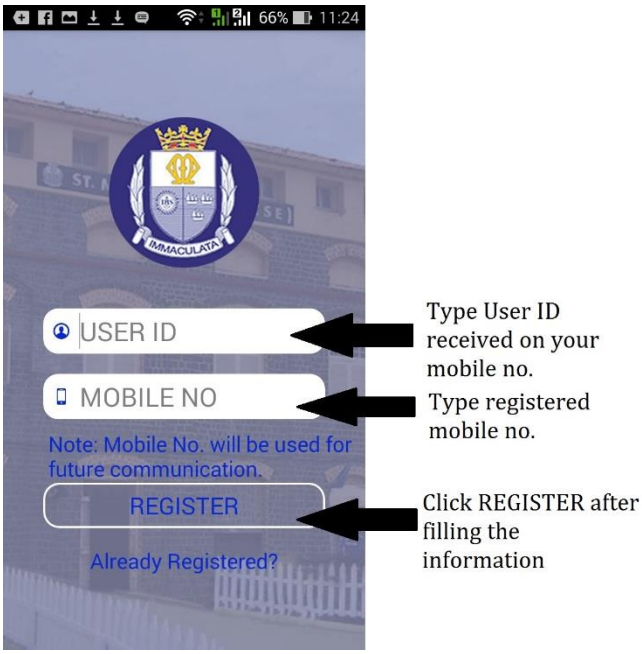
Follow the next steps to Login to your child's information –

1. Open App and Click on Login

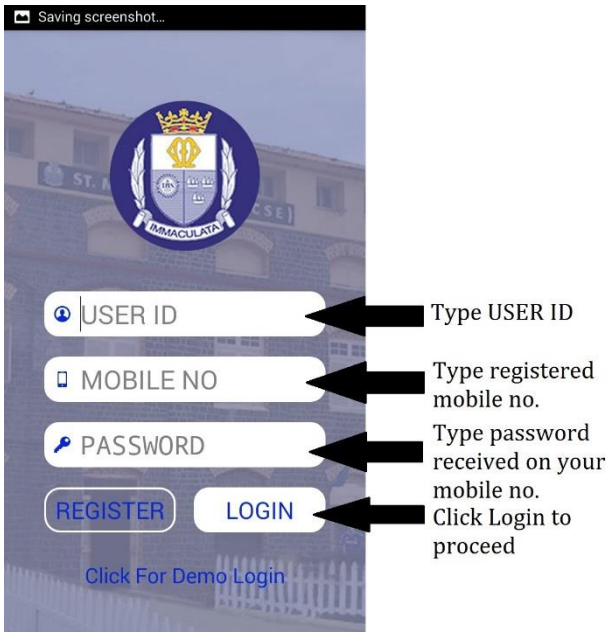


This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

2. Once you have received the login details on your registered mobile number, type the USER ID and registered mobile number. Click on register.

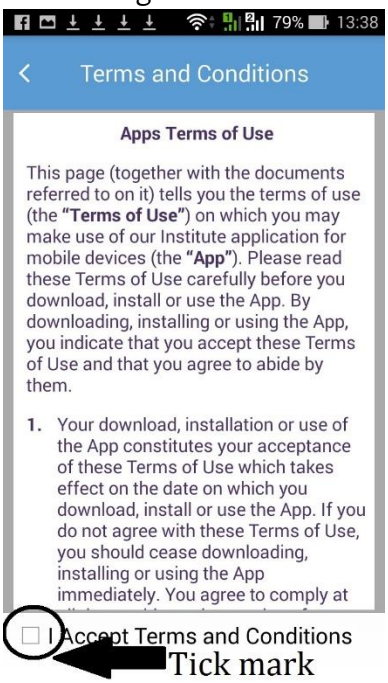


3. Type in your information which you have received over SMS message

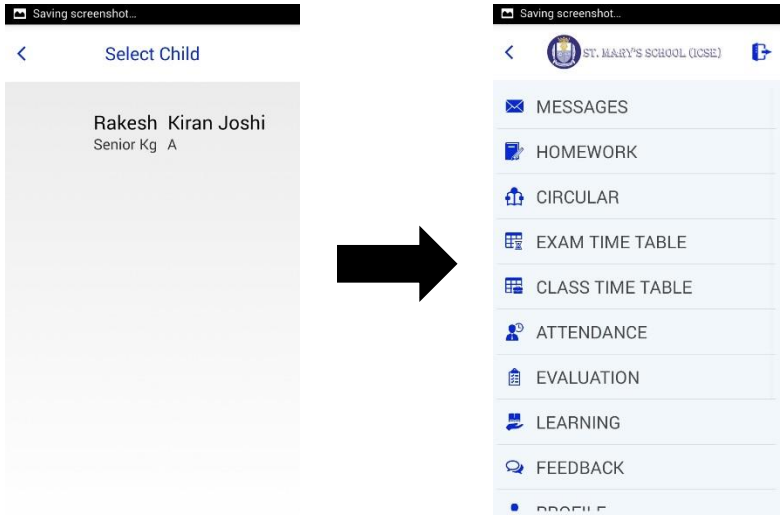


This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

4. Click on Login and click on Accept Terms and Conditions to continue



5. Select the child and View the your child's information

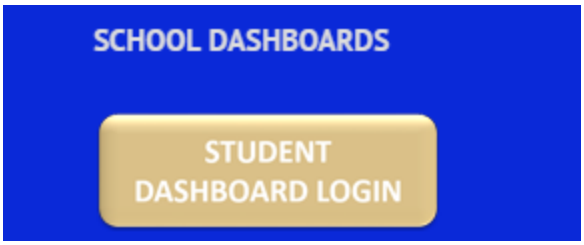


Note – If you want to log out of the account, click on the logout icon on the top right of the screen.

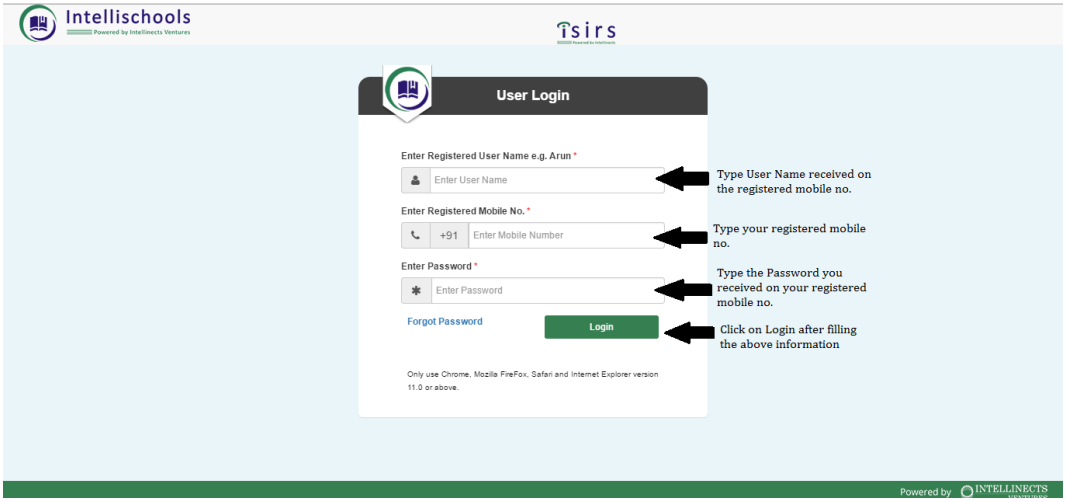
Login on the School Dashboard

1. Go to the School website http://stmarysicse.com/
2. At the bottom of the page. Click on the **STUDENT DASHBOARD LOGIN** icon.

This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

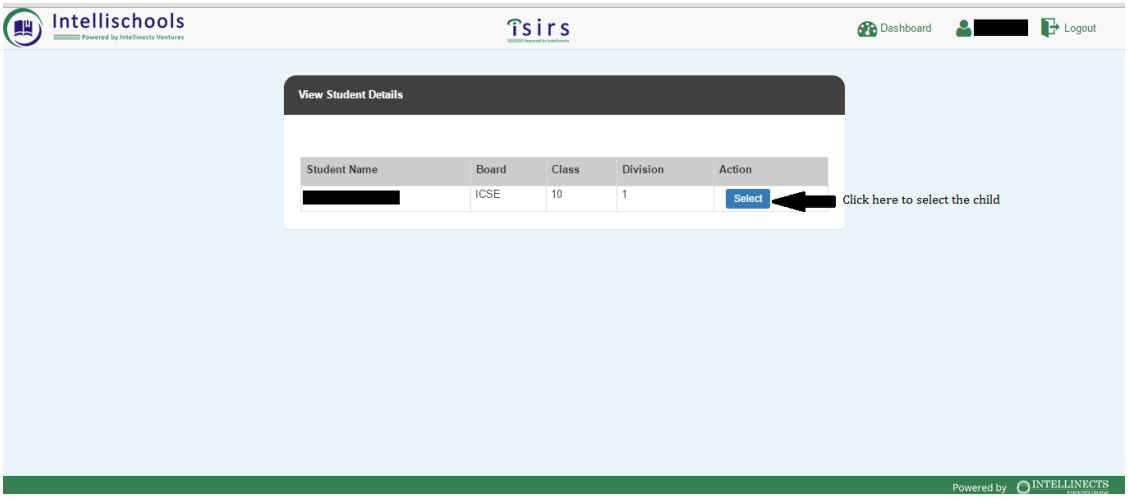


3. Fill in the details on the Login page

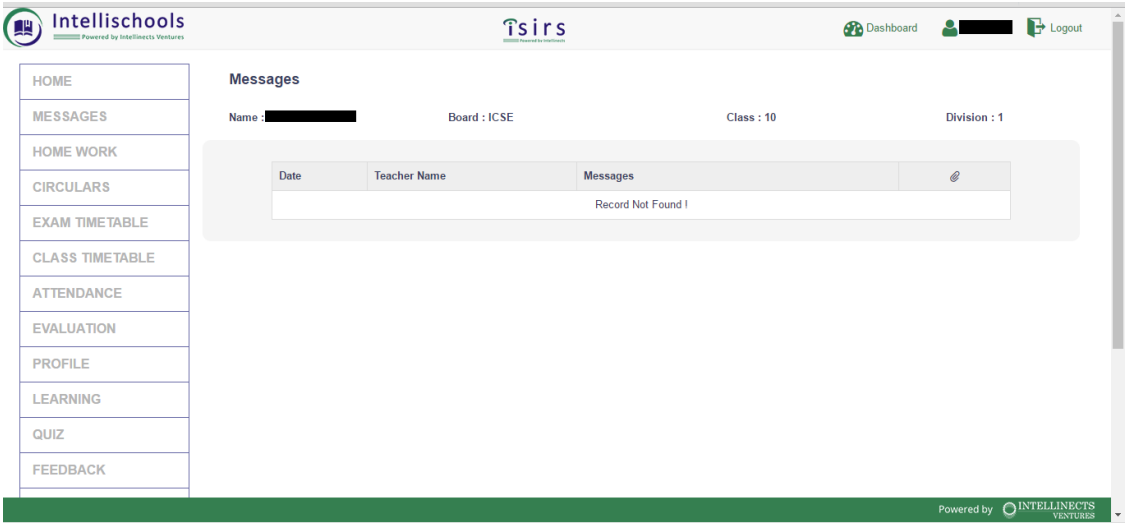


This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

4. Select the child



5. View your child's information



Note- To log out of the account, click on the Logout button present on the top right of the page.

This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

Feature descriptions

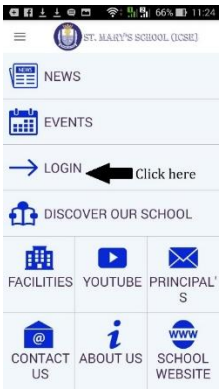
In order to view the below information you need to Login (one time activity only) as mentioned in the steps above.

Features on the Android App

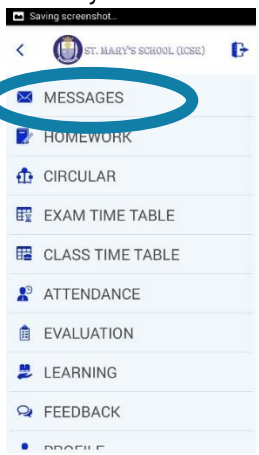
1.1.1 Messages

To view the messages sent by the school. Follow the below steps.

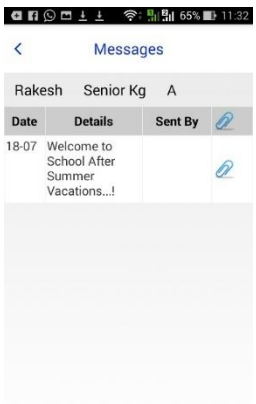
1. Click on Login on the homepage



2. Select your child and Click on Messages



3. View Message



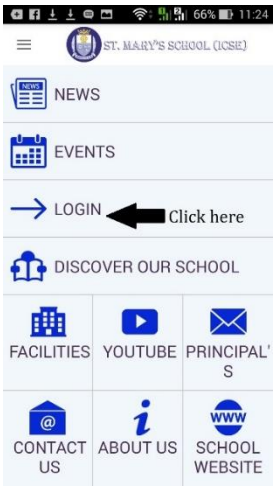
To open the attachment make sure your mobile phone has the following apps-
1. Google Sheets (or MS Excel)
2. Google Doc (or MS Word)
3. Google Slides (or MS Powerpoint)

This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

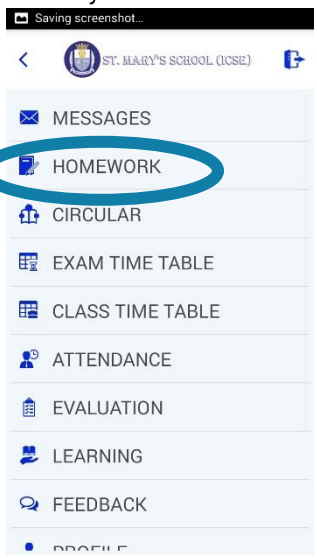
1.1.2 Homework

To view the homework sent by the school. Follow the below steps.

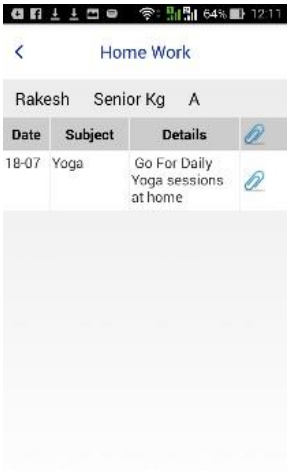
1. Click on Login on the homepage



2. Select your child and Click on Homework



3. View Homework



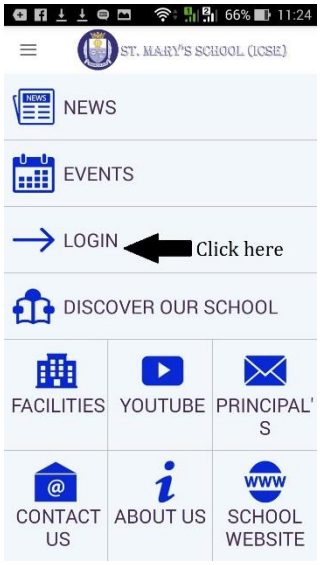
To open the attachment make sure your mobile phone has the following apps-
1. Google Sheets (or MS Excel)
2. Google Doc (or MS Word)
3. Google Slides (or MS Powerpoint)

This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

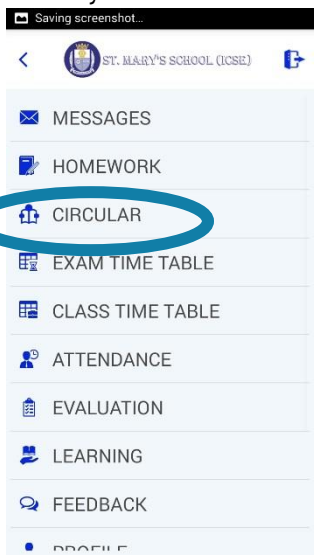
1.1.3 Circular

To view the Circular sent by the school. Follow the below steps.

1. Click on Login on the homepage

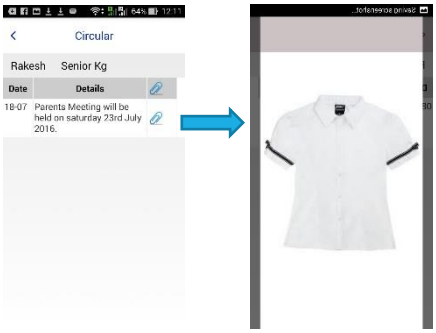


2. Select your child and Click on Circular



This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

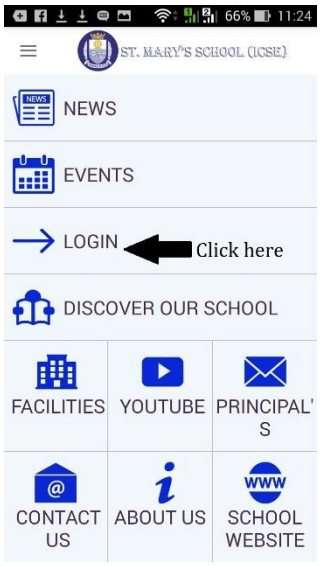
3. View Circular and Click on the attachment to view the file



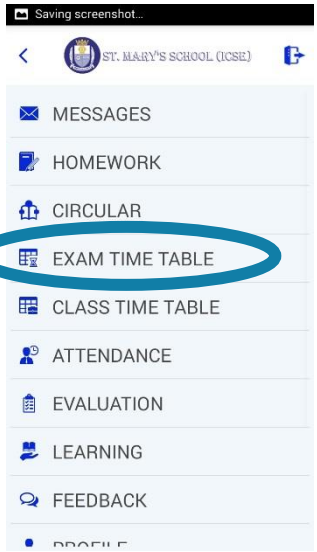
This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

1.1.4 Exam Time Table

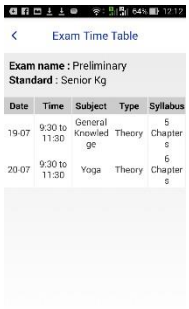
1. Click on Login on the homepage



2. Select your child and Click on Exam Time Table to view the schedule



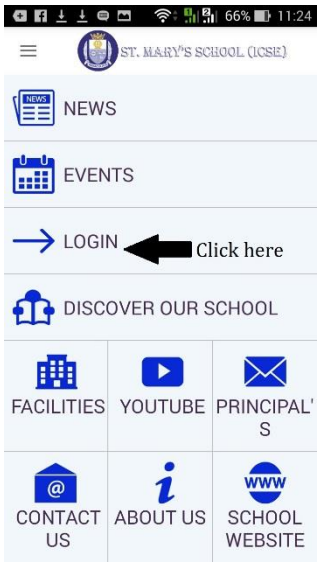
3. View Exam Time Table



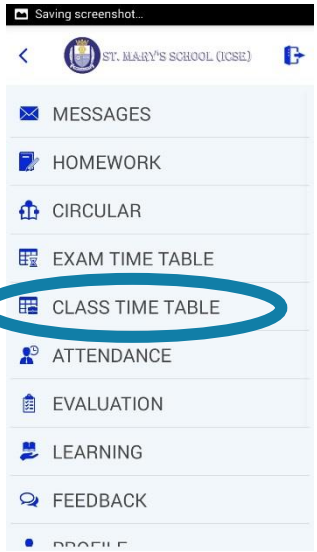
This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

1.1.5 Class Time Table

1. Click on Login on the homepage



2. Select your child and Click on Class Time Table to view the schedule

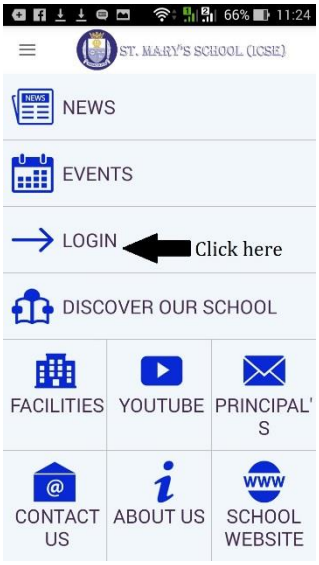


3. View Class Time Table

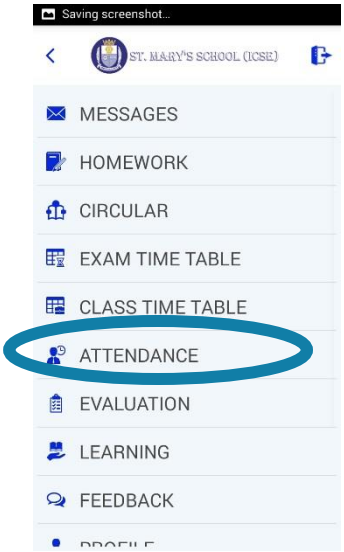
This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

1.1.6 Attendance

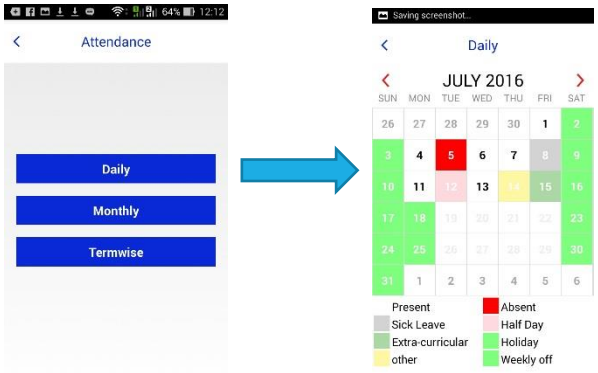
1. Click on Login on the homepage



2. Select your child and Click on Attendance to view the Attendance records



3. Select which version you want to view and view the attendance records



This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

1.1.7 Evaluation

THIS FEATURE IS CURRENTLY NOT ACTIVE.

1.1.8 Learning

THIS FEATURE IS CURRENTLY NOT ACTIVE.

1.1.9 Feedback

THIS FEATURE IS CURRENTLY NOT ACTIVE.

1.1.10 Profile

YOU CAN VIEW YOUR CHILD'S INFORMATION HERE

1.1.11 FAQ

IN CASE YOU HAVE ANY ISSUES PLEASE VIEW THIS FEATURE TO CHECK THE FREQUENTLY ASKED QUESTIONS.

1.1.12 Settings

YOU CAN VIEW THE TERMS AND CONDITIONS OF THE APP HERE.

1.1.13 Quiz

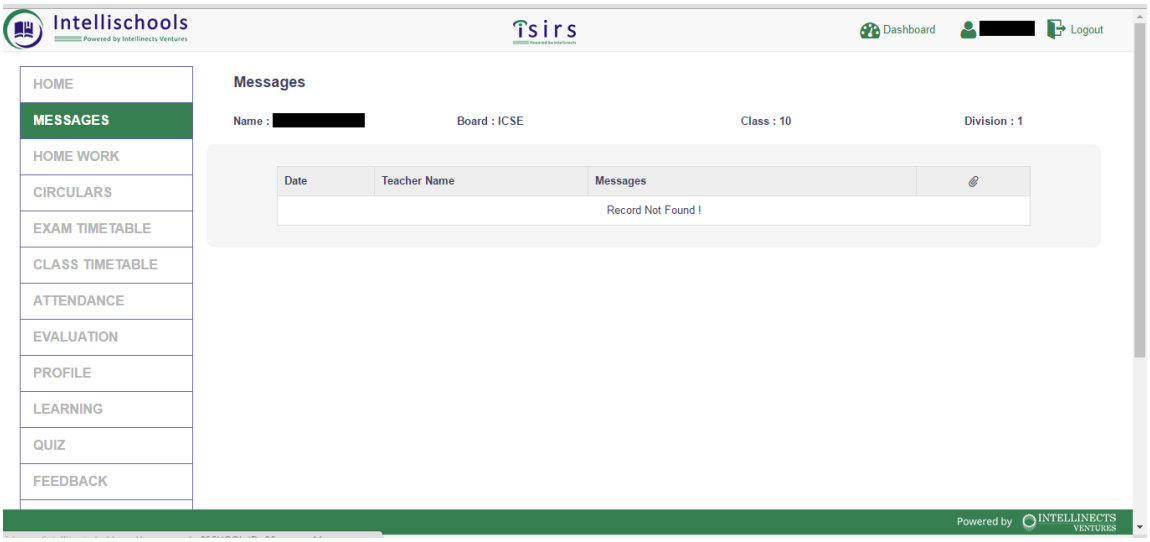
THIS FEATURE IS CURRENTLY NOT ACTIVE.

Features on the school dashboard

The features are best viewed on the Google chrome web browser.

1.1.14 Messages

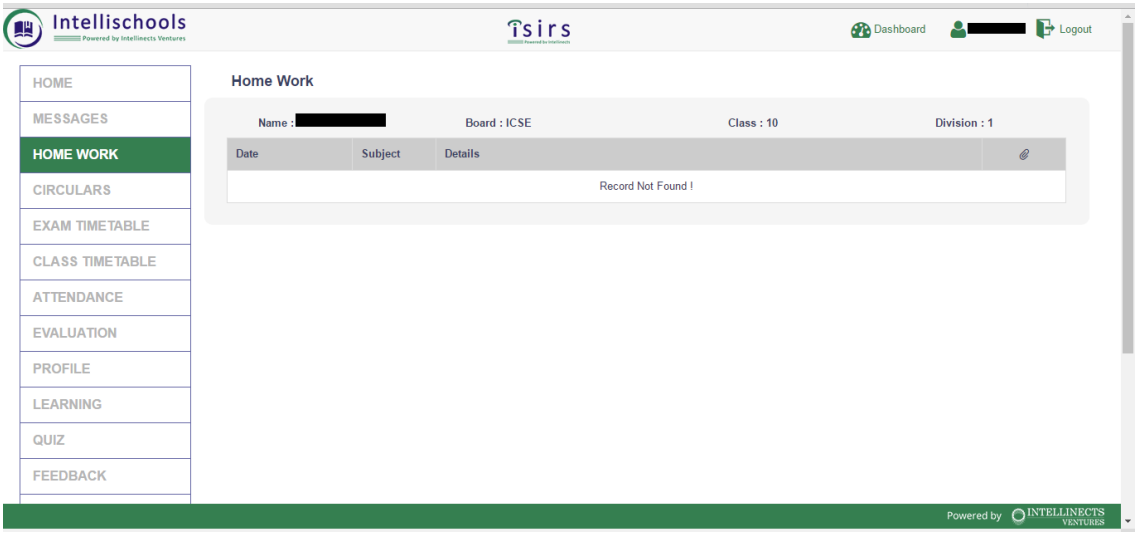
Click on Messages from the left Side Bar



This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

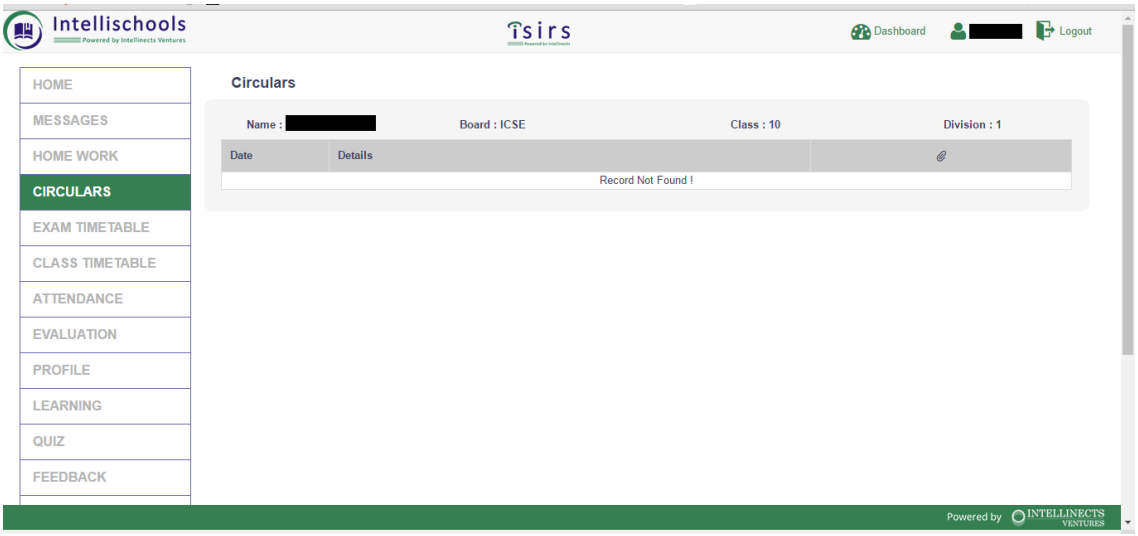
1.1.15 Homework

Click on Homework from the left Side Bar



1.1.16 Circulars

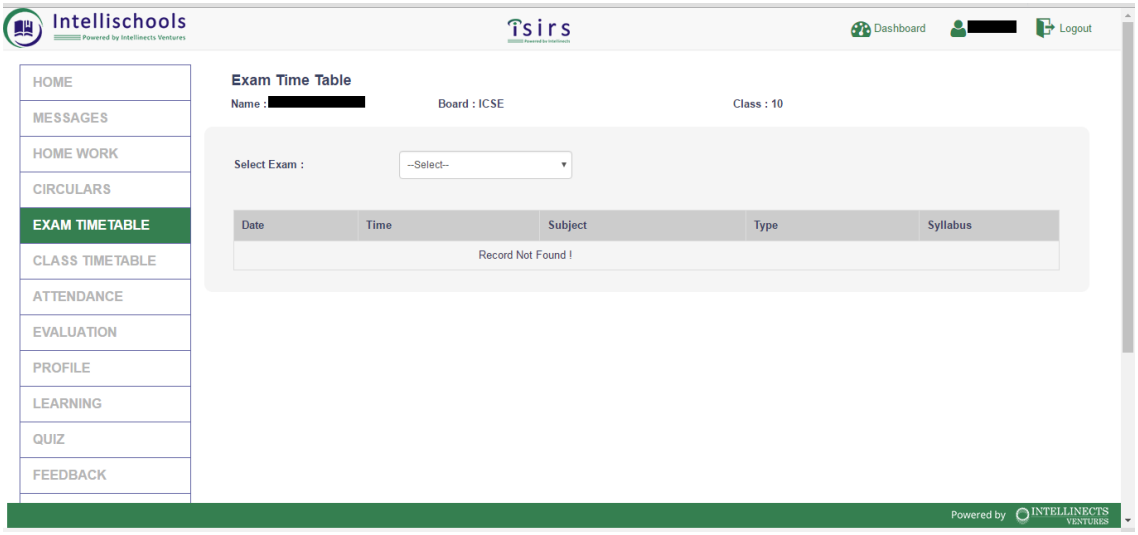
Click on Circulars from the left Side Bar



This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

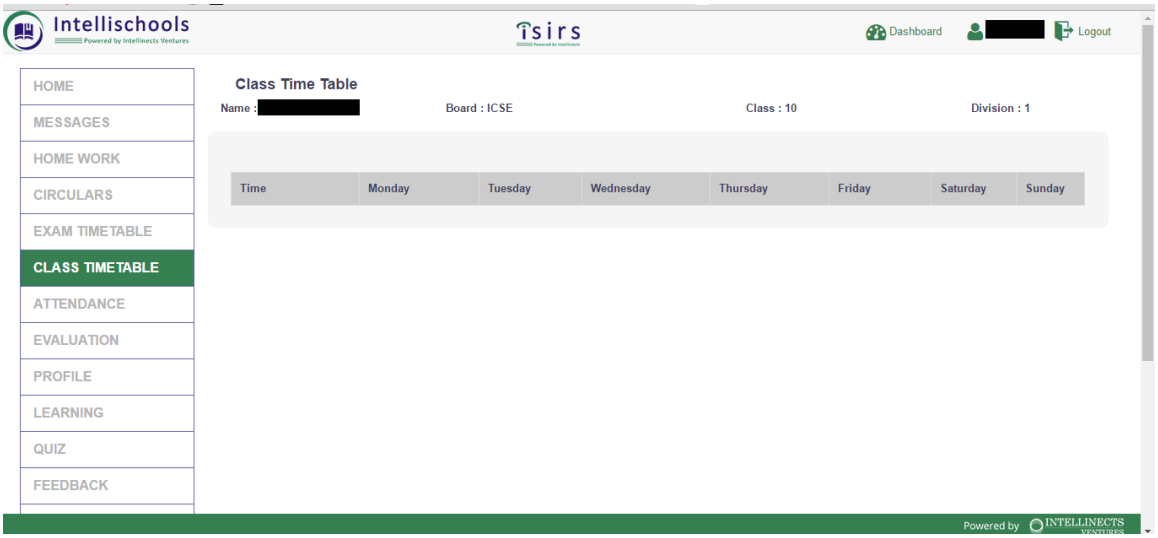
1.1.17 Exam Timetable

Click on Exam Time Table from the left Side Bar



1.1.18 Class Timetable

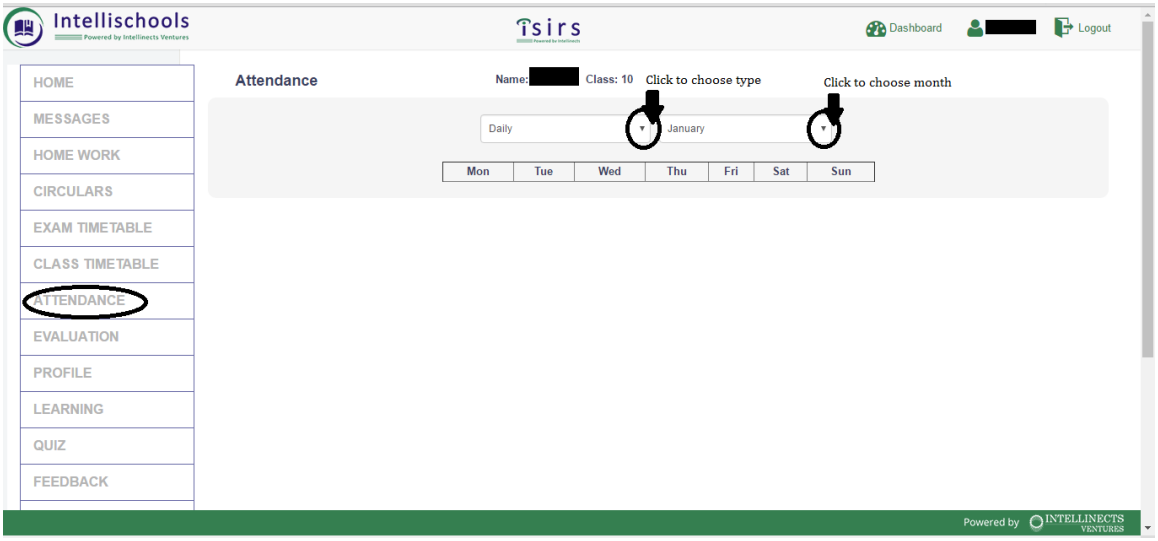
Click on Class Time table from the left Side Bar



This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

1.1.19 Attendance

Click on Attendance from the left Side Bar



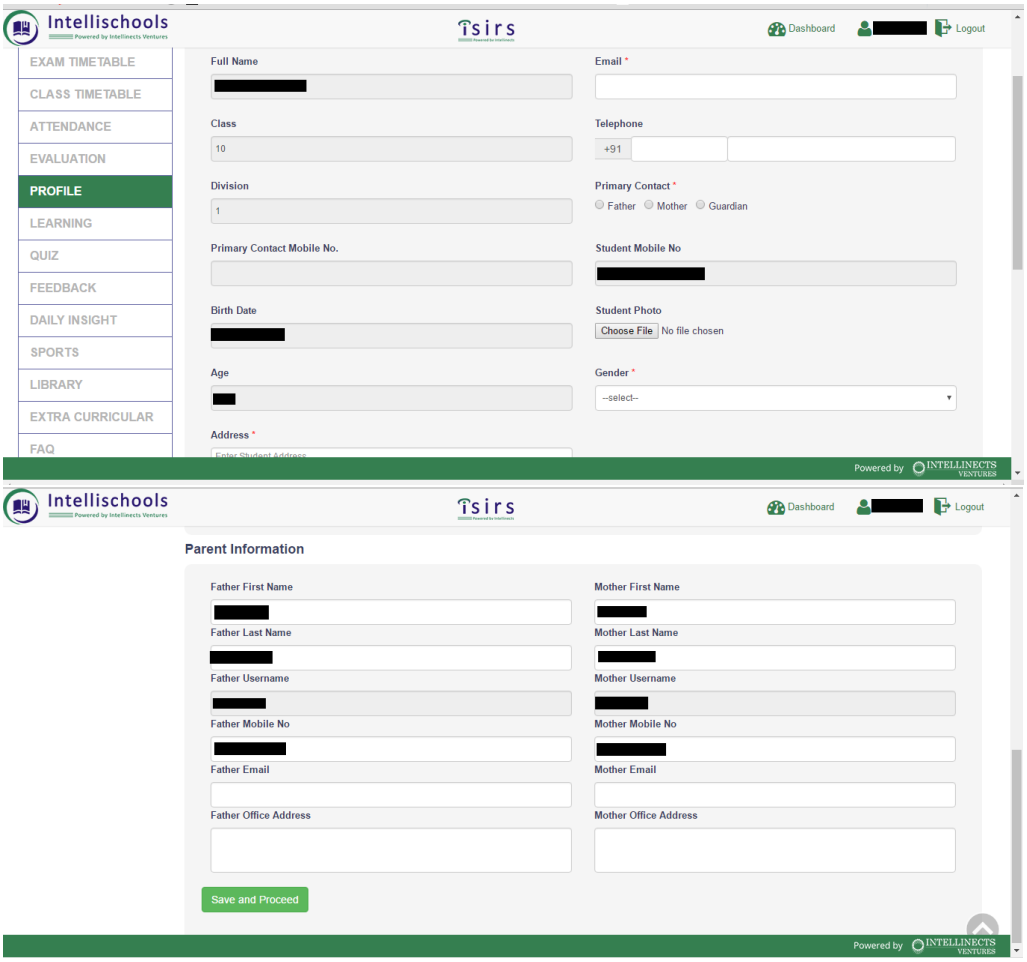
1.1.20 Evaluation

THIS FEATURE IS CURRENTLY NOT ACTIVE.

This document contains proprietary information of Intellinects Ventures Pvt. Ltd.

1.1.21 Profile

Click on Profile from the left Side Bar. You can edit the information here. To Save the changes click on Save and Proceed in the end.



1.1.22 FAQ

IN CASE YOU HAVE ANY ISSUES PLEASE VIEW THIS FEATURE TO CHECK THE FREQUENTLY ASKED QUESTIONS.

1.1.23 Quiz

THIS FEATURE IS CURRENTLY NOT ACTIVE.

This document contains proprietary information of Intellinects Ventures Pvt. Ltd.