



# St. Mary's School (ICSE)

Mobile App and Student Dashboard User Guide



**INTELLINECTS**  
VENTURES

[www.intellinects.com](http://www.intellinects.com)

For any assistance- [faq.isirs.org/public](http://faq.isirs.org/public) or <http://goo.gl/QksUQr>



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## Download the school mobile app

In order to download the school mobile app make sure you have the following:

1. Android Phone (4.0 or higher)
2. Steady Internet connection
3. Sufficient memory on phone

If you have not downloaded the app before please follow the below steps

1. Click on the Play Store App on your Android Phone
2. Search for “St. Mary’s School (ICSE)”
3. Identify the app with the school logo and click on it
4. Click on Install
5. Once the app is installed, click on Open to open the app

## Update the school mobile app

In order to download the school mobile app make sure you have the following:

1. Android Phone (4.0 or higher)
2. Steady Internet connection
3. Sufficient memory on phone

If you have downloaded the app before and just need to update it please follow the below steps

1. Click on the Play Store App on your Android Phone
2. Search for “St. Mary’s School (ICSE)”
3. Identify the app with the school logo and click on it
4. Click on Update
5. Once the app is installed, click on Open to open the app

Please note – The app is currently ONLY available on the Google play store (for ANDROID users). iOS users can view their child’s information on the Dashboard (link given on the school website)

## School App URL

To download/update the app on your mobile phone you can also type <https://goo.gl/MsoIVf> on your mobile browser. Follow the above steps 4 and 5 to download/update.



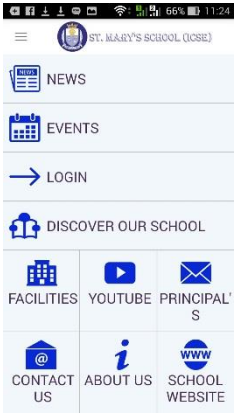
# View information on school activities

Follow the below steps to view the information on school activities.

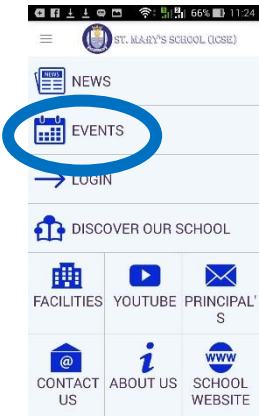
## To view the upcoming events, follow the below steps:

- 1. Open the app to view the main page.

Page will look like this –



- 2. Click on Events



- 3. View the Activities planned

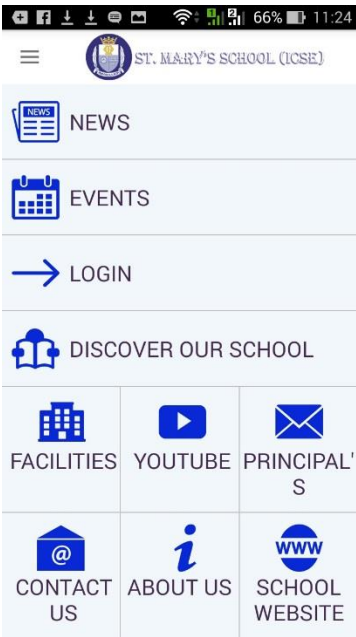




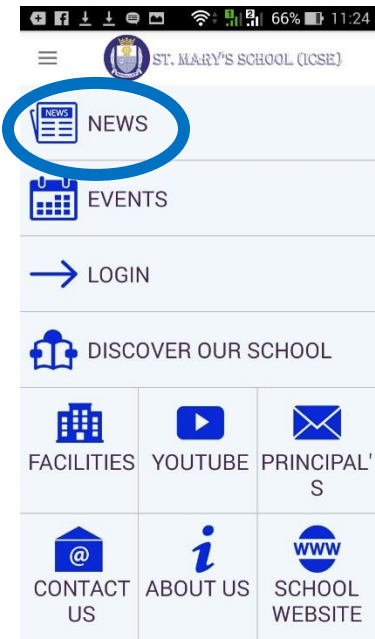
To view information of the past activities conducted in the school, follow the below steps:

1. Open the app to view the main page.

Page will look like this –



2. Click on News



3. Click on the News you want to view



## Login to see student specific information

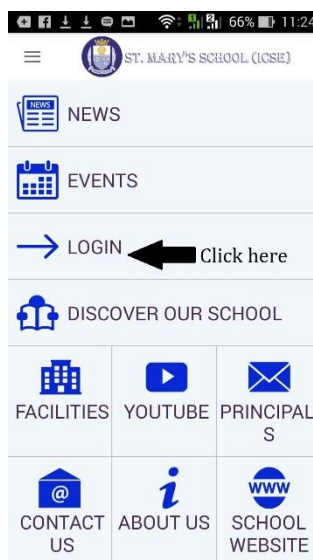
Please note the following before proceeding -

1. YOU WILL NOT BE ABLE TO LOGIN until you have provided your contact information to the school. Provide the details to the class teacher. Updates will only be done once a week and you will be notified by SMS when that happens.
2. Please do not try to LOGIN until you have received the SMS with the User ID, Telephone number and Password.
3. All passwords are case-sensitive so enter the password e.g. **RFTGFM** and not rftgfm
4. The app is currently ONLY available on the Google play store (for ANDROID users). iOS users can view their child's information on the Dashboard (link given on the school website)
5. You can check a list of FAQs on [Intellischools Help Website](#)
6. Please do not call the school office for details regarding the mobile app or related issues.

## Login on the Android Phone

Follow the next steps to Login to your child's information –

1. Open App and Click on Login





2. Once you have received the login details on your registered mobile number, type the USER ID and registered mobile number. Click on register.

USER ID

MOBILE NO

Note: Mobile No. will be used for future communication.

REGISTER

Already Registered?

Type User ID received on your mobile no.

Type registered mobile no.

Click REGISTER after filling the information

3. Type in your information which you have received over SMS message

USER ID

MOBILE NO

PASSWORD

REGISTER LOGIN

Click For Demo Login

Type USER ID

Type registered mobile no.

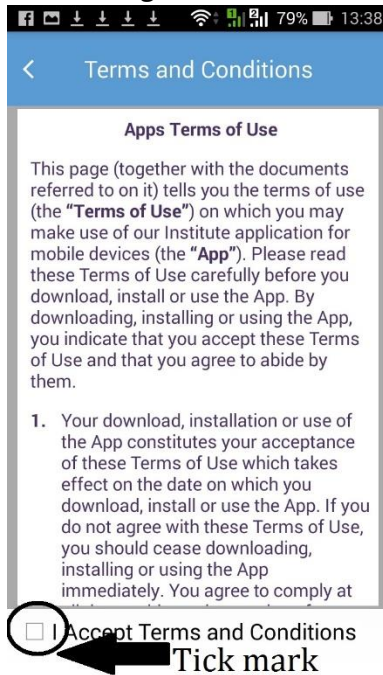
Type password received on your mobile no.

Click Login to proceed

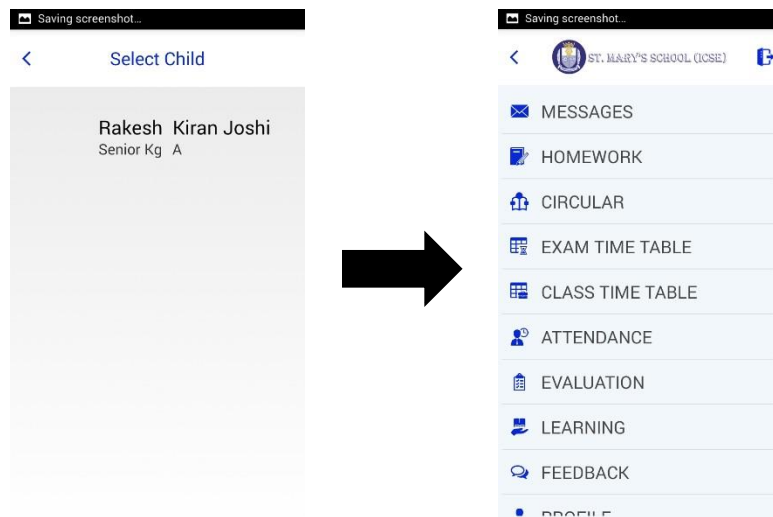




- Click on Login and click on Accept Terms and Conditions to continue



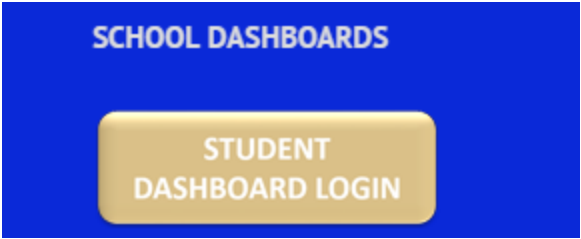
- Select the child and View the your child's information



Note – If you want to log out of the account, click on the logout icon on the top right of the screen.

## Login on the School Dashboard

- Go to the School website <http://stmarysicse.com/>
- At the bottom of the page. Click on the **STUDENT DASHBOARD LOGIN** icon.




3. Fill in the details on the Login page


The screenshot shows the 'User Login' form on the 'Intellischools' website. The form is titled 'User Login' and includes the following fields and annotations:


- Enter Registered User Name e.g. Arun \***: A text input field with a user icon. An arrow points to it with the annotation: 'Type User Name received on the registered mobile no.'
- Enter Registered Mobile No. \***: A text input field with a phone icon and a dropdown for country code (showing '+91'). An arrow points to it with the annotation: 'Type your registered mobile no.'
- Enter Password \***: A password input field with a star icon. An arrow points to it with the annotation: 'Type the Password you received on your registered mobile no.'
- Forgot Password**: A link below the password field.
- Login**: A green button to submit the form. An arrow points to it with the annotation: 'Click on Login after filling the above information'

At the bottom of the form, there is a note: 'Only use Chrome, Mozilla Firefox, Safari and Internet Explorer version 11.0 or above.'


4. Select the child

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Dashboard  Logout


View Student Details


Student Name	Board	Class	Division	Action
	ICSE	10	1	Select


Click here to select the child

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5. View your child's information

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Dashboard  Logout

HOME

MESSAGES

HOME WORK

CIRCULARS

EXAM TIMETABLE

CLASS TIMETABLE

ATTENDANCE

EVALUATION


PROFILE

LEARNING


QUIZ

FEEDBACK

Messages

Name :  Board : ICSE Class : 10 Division : 1

Date	Teacher Name	Messages	
Record Not Found !			

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Note- To log out of the account, click on the Logout button present on the top right of the page.



## Feature descriptions

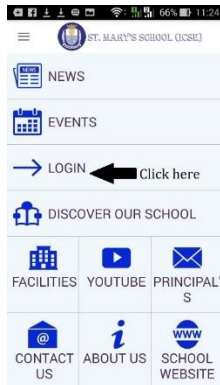
In order to view the below information you need to Login (one time activity only) as mentioned in the steps above.

### Features on the Android App

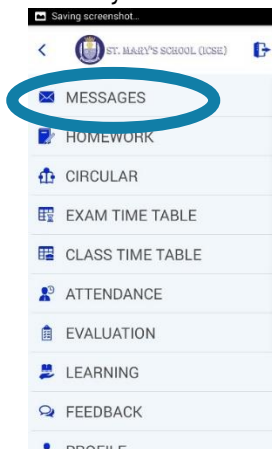
#### 1.1.1 Messages

To view the messages sent by the school. Follow the below steps.

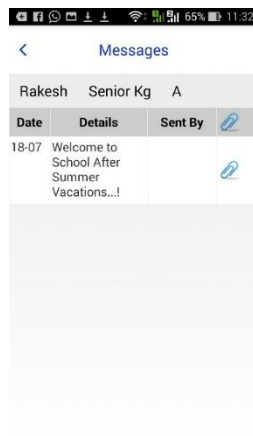
1. Click on Login on the homepage



2. Select your child and Click on Messages



3. View Message



To open the attachment make sure your mobile phone has the following apps-

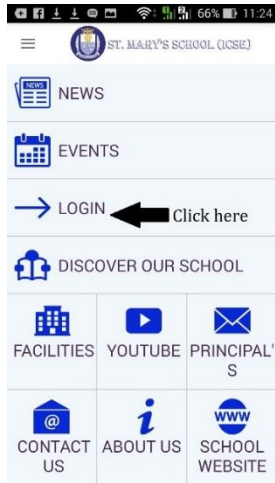
1. Google Sheets (or MS Excel)
2. Google Doc (or MS Word)
3. Google Slides (or MS Powerpoint)



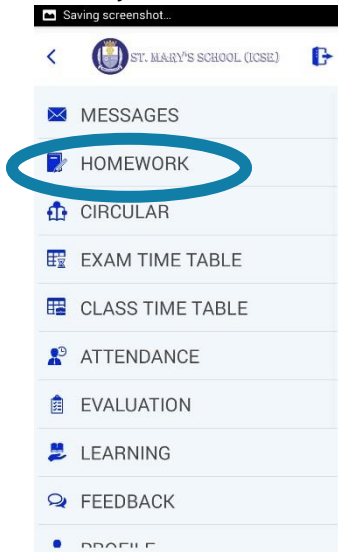
## 1.1.2 Homework

To view the homework sent by the school. Follow the below steps.

1. Click on Login on the homepage



2. Select your child and Click on Homework



Rakesh Senior Kg A			
Date	Subject	Details	
18-07	Yoga	Go For Daily Yoga sessions at home	

To open the attachment make sure your mobile phone has the following apps-

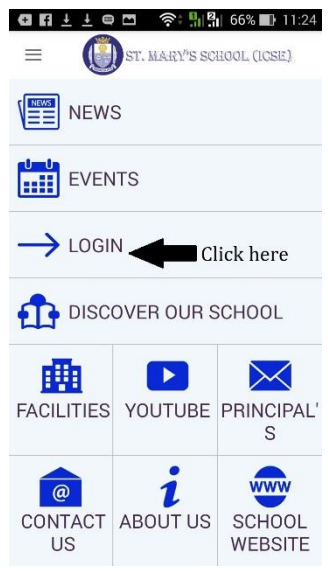
1. Google Sheets (or MS Excel)
2. Google Doc (or MS Word)
3. Google Slides (or MS Powerpoint)

3. View Homework

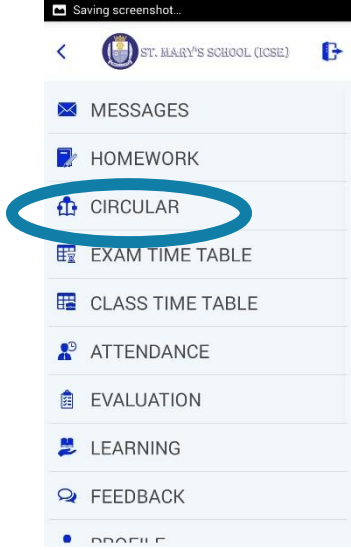
### 1.1.3 Circular

To view the Circular sent by the school. Follow the below steps.

1. Click on Login on the homepage

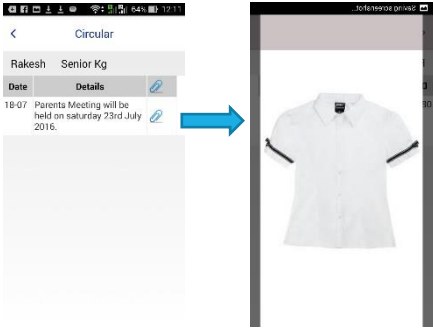


2. Select your child and Click on Circular



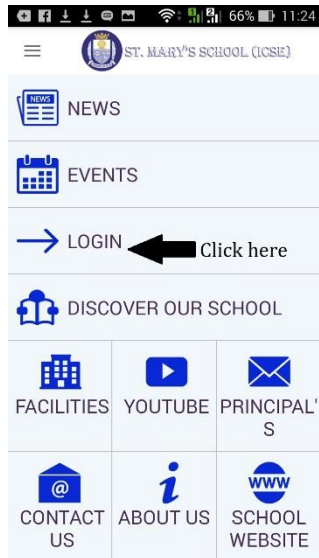


3. View Circular and Click on the attachment to view the file

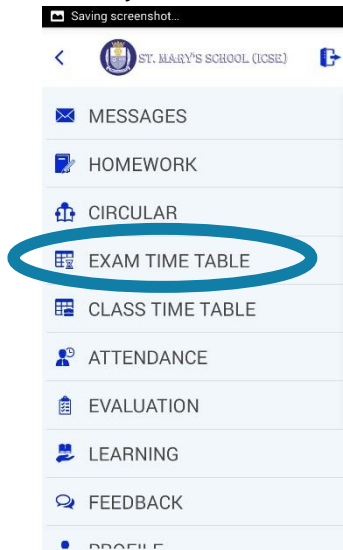


## 1.1.4 Exam Time Table

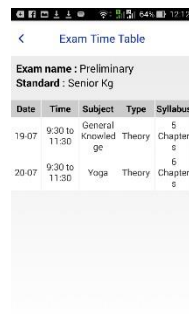
1. Click on Login on the homepage



2. Select your child and Click on Exam Time Table to view the schedule



3. View Exam Time Table

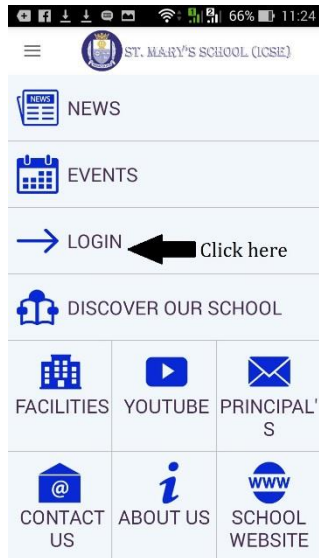


Date	Time	Subject	Type	Syllabus
19-07	9:30 to 11:30	General Knowledge	Theory	Chapter 5
20-07	9:30 to 11:30	Yoga	Theory	Chapter 6

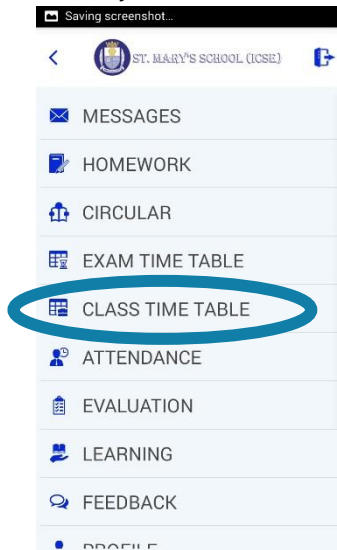


## 1.1.5 Class Time Table

1. Click on Login on the homepage



2. Select your child and Click on Class Time Table to view the schedule



3. View Class Time Table

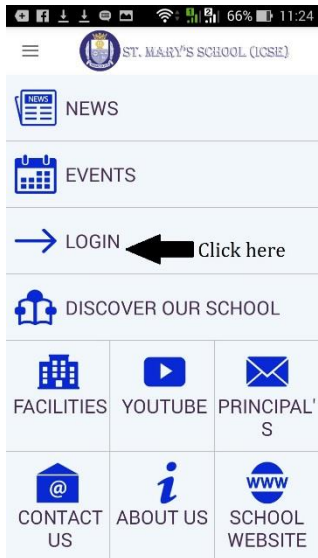


Class Time Table				
Rakesh Senior Kg A				
Time	Monday	Tuesday	Wednesday	
07:30-08:30	General Knowledge	French	Yoga	
08:30-09:30	French	Yoga	Music	
09:30-10:30	Yoga	Music	General Knowledge	
10:30-11:30	Music	General Knowledge	French	
11:30-12:30	Break	Break	Break	
12:30-13:30	General Knowledge	French	Yoga	
Time	Thursday	Friday	Saturday	

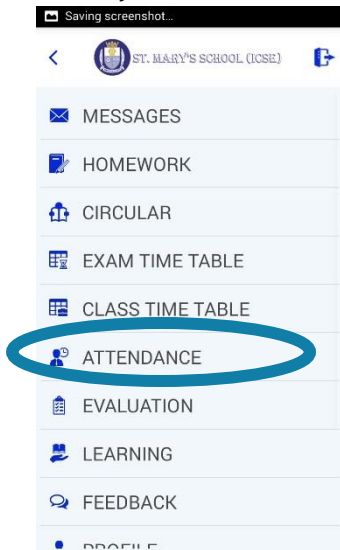


## 1.1.6 Attendance

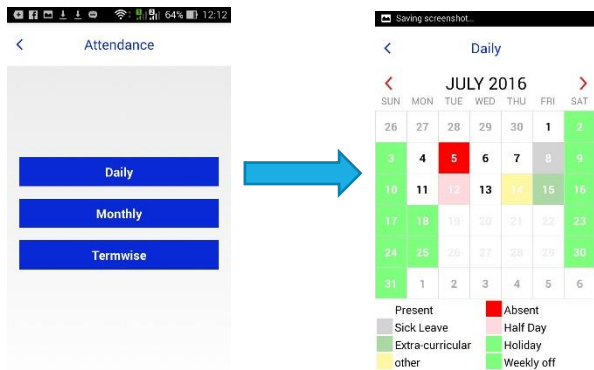
1. Click on Login on the homepage



2. Select your child and Click on Attendance to view the Attendance records



3. Select which version you want to view and view the attendance records



### 1.1.7 Evaluation

THIS FEATURE IS CURRENTLY NOT ACTIVE.

### 1.1.8 Learning

THIS FEATURE IS CURRENTLY NOT ACTIVE.

### 1.1.9 Feedback

THIS FEATURE IS CURRENTLY NOT ACTIVE.

### 1.1.10 Profile

YOU CAN VIEW YOUR CHILD'S INFORMATION HERE

### 1.1.11 FAQ

IN CASE YOU HAVE ANY ISSUES PLEASE VIEW THIS FEATURE TO CHECK THE FREQUENTLY ASKED QUESTIONS.

### 1.1.12 Settings

YOU CAN VIEW THE TERMS AND CONDITIONS OF THE APP HERE.

### 1.1.13 Quiz

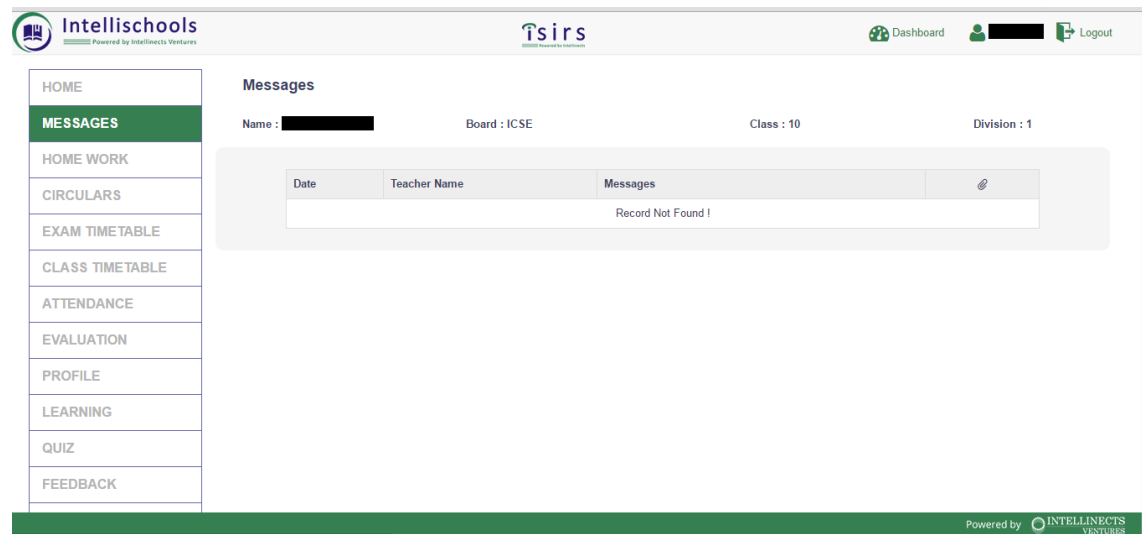
THIS FEATURE IS CURRENTLY NOT ACTIVE.

## Features on the school dashboard

The features are best viewed on the Google chrome web browser.

### 1.1.14 Messages

Click on Messages from the left Side Bar



The screenshot displays the Intellectschools dashboard interface. On the left, a vertical sidebar contains navigation links: HOME, MESSAGES (highlighted in green), HOME WORK, CIRCULARS, EXAM TIMETABLE, CLASS TIMETABLE, ATTENDANCE, EVALUATION, PROFILE, LEARNING, QUIZ, and FEEDBACK. The main content area is titled 'Messages' and shows user details: Name (redacted), Board : ICSE, Class : 10, and Division : 1. Below this, a table with columns 'Date', 'Teacher Name', and 'Messages' is shown, containing the message 'Record Not Found !'. The top header includes the Intellectschools logo, 'tsirs' logo, and links for Dashboard, user profile, and Logout. The footer states 'Powered by INTELLINECTS VENTURES'.



1.1.15 Homework

Click on Homework from the left Side Bar

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Dashboard

Logout

HOME

MESSAGES

HOME WORK

CIRCULARS

EXAM TIMETABLE

CLASS TIMETABLE

ATTENDANCE

EVALUATION

PROFILE

LEARNING

QUIZ

FEEDBACK

Home Work

Name : Board : ICSEClass : 10Division : 1

Date	Subject	Details	
Record Not Found !			

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1.1.16 Circulars

Click on Circulars from the left Side Bar

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Dashboard

Logout

HOME

MESSAGES

HOME WORK

CIRCULARS

EXAM TIMETABLE

CLASS TIMETABLE

ATTENDANCE

EVALUATION

PROFILE

LEARNING

QUIZ

FEEDBACK

Circulars

Name : Board : ICSEClass : 10Division : 1

Date	Details	
Record Not Found !		

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1.1.17 Exam Timetable

Click on Exam Time Table from the left Side Bar

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tsirs

Dashboard

Logout

HOME

MESSAGES

HOME WORK

CIRCULARS

EXAM TIMETABLE

CLASS TIMETABLE

ATTENDANCE

EVALUATION

PROFILE

LEARNING

QUIZ

FEEDBACK

Exam Time Table

Name : Board : ICSE Class : 10

Select Exam : --Select--

Date	Time	Subject	Type	Syllabus
Record Not Found !				

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1.1.18 Class Timetable

Click on Class Time table from the left Side Bar

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Dashboard

Logout

HOME

MESSAGES

HOME WORK

CIRCULARS

EXAM TIME TABLE

CLASS TIMETABLE

ATTENDANCE

EVALUATION

PROFILE

LEARNING

QUIZ

FEEDBACK

Class Time Table

Name : Board : ICSE Class : 10 Division : 1

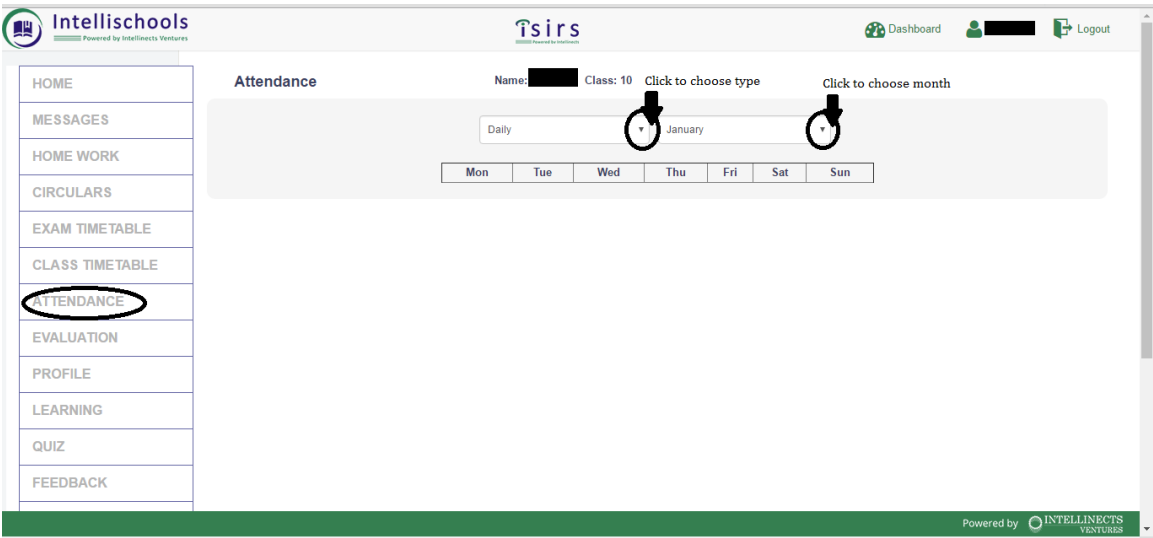
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
------	--------	---------	-----------	----------	--------	----------	--------

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1.1.19 Attendance

Click on Attendance from the left Side Bar



1.1.20 Evaluation

THIS FEATURE IS CURRENTLY NOT ACTIVE.



### 1.1.21 Profile

Click on Profile from the left Side Bar. You can edit the information here. To Save the changes click on Save and Proceed in the end.

The image shows two screenshots of the Intellischools web application. The top screenshot displays the 'Profile' form, which includes fields for Full Name, Email, Class, Telephone, Division, Primary Contact (with radio buttons for Father, Mother, and Guardian), Primary Contact Mobile No., Student Mobile No., Birth Date, Student Photo (with a 'Choose File' button), Age, Gender, and Address. The bottom screenshot displays the 'Parent Information' form, which includes fields for Father's and Mother's First Name, Last Name, Username, Mobile No., Email, and Office Address. Both forms have a 'Save and Proceed' button at the bottom.

### 1.1.22 FAQ

IN CASE YOU HAVE ANY ISSUES PLEASE VIEW THIS FEATURE TO CHECK THE FREQUENTLY ASKED QUESTIONS.

### 1.1.23 Quiz

THIS FEATURE IS CURRENTLY NOT ACTIVE.